



Photo: Salt Lake County

the COUNTY VOICE

Utah Association of Counties

SUMMER 2011

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And much, much more!

Coming Soon

September 21, 2011
UAC Board of Directors Meeting
Midway

September 21-23, 2011
Fall USACCC Conference
Midway

November 16, 2011
UAC Board of Directors Meeting
St. George

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University of UAC, Coming to a Computer Near You

Starting in August, Utah Association of Counties will sponsor a series of forums for county officials originating from the UAC office and streamed online to facilitate participation. Forum topics will count toward UAC continued education and will focus on a variety of topics of county interest.

The forums will be held on the second Wednesday of the months of August and September beginning at 10 a.m. and running 60 to 90 minutes in length. It is our hope to continue the forums in 2012 and beyond based on positive feedback from you. UAC staff is working diligently to find engaging presenters and would ask for your help. If any county official has ideas for future topics or presenters, please contact Arie Van De Graaff at arie@uacnet.org.

Look for more information as the date gets closer at UACnet.org and your email inbox.

Below is the schedule for 2011:

Wednesday, August 10 – GRAMA Training – Thanks to legislation introduced, passed, and later repealed in 2011, GRAMA has



never garnered more interest. Get specific instruction on what is and isn't permissible under Utah's Government Records Access and Management Act from Gavin Anderson and other GRAMA experts.

Wednesday, September 14 – Emergency Management – What role should county government play in a natural disaster? Find out what you can expect and what you should do from Mike Stever, Emergency Manager of the Utah Department of Health.

UAC E-Groups Growing Bigger By the Day

There are only 300 elected county officials in Utah, yet UAC's new online community E-Groups has registered roughly half of them, plus a handful of county deputies and department leaders.

Many are still learning how to use it and getting comfortable with its functionality,

but usage continues to grow. UAC staff have been promoting its useage during the Summer affiliate meetings and by means of individual support.

The biggest challenge at this point is having members select a group to belong to.



As always, UAC is pleased to provide individual assistance in getting set up. Contact Doug Perry at (801) 265-1331 or doug@uacnet.org to receive individualized attention.

Members can also get step-by-step instruction on the UAC website here: <http://www.uacnet.org/member-services/uac-e-groups/>

There are several steps to getting involved in E-Groups, including initial invitation and registration. But it doesn't end there.

Once registered, each member must then select a group to belong to so that they can begin participating in their group's discussion. Members who have not already done so, are encouraged to log in to E-Groups and ensure they are included as a member of the specific groups they are interested in.

Newsletter to Go More Digital and Extend its Reach

The County Voice, UAC's quarterly print newsletter, will now be distributed digitally to members of UAC.

In their Summer meeting, the UAC Board of Directors felt that a digital County Voice would be as useful as a print one and instructed UAC staff to begin distribution of the 10-year-old publication by means of the UAC website and e-mail.

In a related decision, the Board also viewed the information in the County Voice as useful to State Legislators and State Congressional Delegates, thus they opted to begin sending print versions of The County Voice to those individuals.

The newsletter will continue to be distributed quarterly. An eight-year archive of the newsletter can be found on the UAC website at: <http://www.uacnet.org/archived-newsletters/>

2011-12 CALENDAR

Please mark your calendars for the following key UAC events in 2011-12. Should there be a change, we will notify you as soon as possible.

September 21, 2011
UAC Board of Directors Meeting
Midway

September 21-23, 2011
Fall USACCC Conference
Midway

November 16, 2011
UAC Board of Directors Meeting
St. George

November 16-18, 2011
UAC Annual Convention
St. George

February 17, 2012
County Officials Day at the Legislature
State Capitol



State Archives Moving County Records

Utah State Archives will soon move microfilm masters and all boxes stored at the current state records center.

This follows their previous removal from a vault owned by Perpetual Storage in Little Cottonwood Canyon in Salt Lake County, where they had been stored since the late 1960s.

Storage of records still in agency custody and maintenance of master copies of microfilmed permanent records are among the services Utah State Archives and Records Service provides to all governmental entities throughout the state.

Currently, microfilm is being stored in the climate controlled Archives storage vault in downtown Salt

Lake City, and agencies' paper records are stored at a warehouse in West Valley City.

That is about to change. The State Legislature recently funded the renovation of a state-owned facility at the Freeport Center in Clearfield, Utah. This new records storage facility will feature improved shelving for paper records and a new climate-controlled vault for microfilm storage.

Moving the State Records Center from a rented warehouse to a state-owned facility will be a significant cost savings for the state. The incorporation of climate-controlled microfilm storage in Clearfield is significant because it will provide off-site or remote storage in the event of a disaster.

For example, microfilm copies of records in Archives holdings will be stored separately from the original records in the Archives storage vault. Microfilm copies of local government records may be stored in either Salt Lake or Clearfield depending on which location would be more optimal for storing a copy at a remote location.

Counties also have the option of contracting with Perpetual Storage to continue holding records there. Contact Jim Nowa at Perpetual Storage at 801-942-1950 for more information.

You can also contact the State Archives at (801) 531-3848 for more specifics about their plans.

Solutions For Your County

- Property Notices
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IC Group is an environmentally responsible company, and is accredited by the Forest Stewardship Council



New UAC Directory Connecting Counties with Key Business Partners



One of UAC's newest online products, the Business Directory, was created as a convenience for UAC members to stay connected with existing and potential partners in the business community.

For a small annual fee, businesses can be included in the directory at one of three levels, Basic, Connected, and Full.

Basic listings are the least expensive and give companies a simple presence in the directory that includes their name, address and phone number.

Connected listings include the basic features of the latter, but also include direct links to the company's e-mail, website, and social sites.

The Full listing adds a 50-word description about the company and their logo.

You can search for companies on the same page you search for UAC members (either from the bottom section of the UAC home page or here: <http://www.uacnet.org/directories/>).

UAC encourages all members, including deputies and department heads, to see the value of this new product and use it as a tool to find or re-connect with businesses to obtain desired products and services.

New businesses are jumping on board each week since it was opened in June. Here are those who have signed up so far:

- Lifetime Products
- Standard Register

- IC Group
- J. Chapman Academy
- Chapman Security & Investigations
- ExecuTrain of Utah
- Terracon Consultants
- Larsen & Rosenberger, CPA's
- Ingeo Systems Inc.
- CCI
- George K. Baum & Company

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Public/Private Partnerships

Seven questions to consider when evaluating your current public/private partnerships:

1. Alignment of objectives – does each party really understand the objectives of the other and do they believe they can achieve their own objectives without bringing them in to conflict?
2. Effectiveness of communications – are meetings and communications focused on the right issues and is the information believable – or is it all just “good news”?
3. Clarity of decision-making – is the process of decision-making across the partnership clear to all?
4. Clarity of accountabilities – do people understand who is accountable for what, or is there duplication?
5. Right skills in the right place – are all partners getting people with the right skills in the right place to manage the partnership, or are skill gaps ignored?
6. Partnering behaviour of leaders – do people believe their leaders are acting for the good of the whole?
7. Responsive ways of working – are all parties willing to adapt their ways of working to resolve interface issues and meet the needs of others – or do they say just do it “my way”?

Business Spotlight: J. Chapman Academy & Chapman Security and Investigations

This issues UAC Business spotlight is on two related companies, J. Chapman Academy and Chapman Security and Investigations.

J. Chapman Academy is approved by DOPL for security officer (armed and unarmed) training and they work with employment services to help their clients become licensed and more marketable. They are also BCI certified for CFP and bail enforcement training. Chapman features a virtual-reality weapons training system and works with law enforcement for enhanced training. Click here to learn more about them on their UAC Directory page.

Chapman Security & Investigations, LLC has been serving the security needs of Utah since 2001 with armed, unarmed, and security consulting services. They are on the Utah State Purchasing list and proudly serve the Wasatch Front area. Click here to learn more about them on their UAC Directory page.



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UAC Continues with Legal Challenge to Secretarial Wildlands Order 3310

Officials from rural counties throughout the state met at the UAC offices on January 6th of this year to discuss how to deal with the Secretary of Interior's Wildlands Order 3310.

Operating under UAC's longstanding policy against administrative wilderness on non-WSAs, the January 6th meeting participants developed a three-step strategy to defeat the Wildlands policy:

Strategy 1

The January 6th meeting participants dared to think that Congress could stop or at least slow down the Wildlands policy simply by de-funding it, much like Congress, with a spending moratorium, stopped Secretary Babbitt's anti-RS 2477 policy. One by one many counties across the state lobbied Representative Bishop with letters and personal contacts urging him to de-fund the Wildlands Order in upcoming appropriations bills.

These collective efforts proved to be the catalyst for change that brought about the stunning 2011 Congressional spending moratorium against the Wildlands Order, contained in the 2011 Continuing Resolution and effective through October 31st.

Now it is up to these same Counties to lobby for extending the spending moratorium into any 2012 Interior appropriations bills.

Strategy 2

The January 6th meeting participants dared to think that the Utah Legislature would finally adopt and incorporate at the state level, a pro-multiple use



Canaan Mountain in Kanab.

resource management plan for non-WSA lands affected by the Wildlands Order. UAC drafted and lobbied a senate bill (Senate Bill 221) chiefly sponsored by Senator Okerlund, which formally adopts a statewide multiple use land management plan on non-WSA lands, consistent with County plans.

SB 221 positioned the State and counties like never before to leverage the consistency requirement in FLPMA Section 202(c)(9). Hopefully counties are using SB 221 to maximum effect when you are at the planning table with BLM and Forest Service, especially those of you dealing with BLM on the so-called master leasing plans.

Strategy 3

The January 6th meeting participants resolved to urge the UAC Board of Directors to authorize UAC's entry into the Uintah County 2010 filed lawsuit which challenges BLM's efforts to treat non-WSAs like wilderness. The Board so authorized. The lawsuit, headed by Connie Brooks and assigned to U.S. District Judge Clark Waddoups, was amended to bring in UAC and to challenge directly the Wildlands Order 3310 as well as the master leasing plans and other garden variety efforts by BLM to undermine the 2003 Norton-Leavitt Settlement Agreement and the 2008 RMPs, already challenged in the original suit filed last year by Uintah County.

UAC Board Adopts New Registration Policies & Practices

In an effort to minimize cost, create greater efficiency in the UAC meeting and event registration process, and bring UAC up-to-date with meeting and event industry standards, UAC staff proposes the following changes effective July 1, 2011:

Pre-Registration and Pre-Payment

- Pre-registration and pre-payment for events will change from “encouraged” to “required” in an effort to collect all moneys in advance of the event.
- As a motivation to pre-register and pre-pay, there will be three registration rates for each event. The amount of each incremental increase will depend on the cost of the event, as established from year to year :
 - ◊ First, the “Standard Opening Rate” that will be offered for the first 45 days the event is open.
 - ◊ Second, a “Late Rate” that will replace the standard rate in the 14 days prior to an event.
 - ◊ Third, an “At the Door Rate” that will replace the Late Rate should a person arrive at an event having not registered.
- Pre-payments by check must be received within the stage in which they are paying for. For example, if a person registers within the first six weeks of an event opening (for the Standard Opening Rate), and they opt to pay by check, their check must be post mark dated within that same six-week window for the standard opening rate to apply.

Cancellation of a Registration

- Cancellation of a registration for an event will continue to be allowed. However, there will be a small fee associated with any cancellation after someone has registered. Cancellations that take place within 14 days of the event occurring will not be refunded. Based on the cost of the actual event, cancellation costs will be calculated and intended to cover the expense of including the registration up to the point of cancellation.

Registration and Payment Methods and Options

- As online registration technology provides far better assurances for both the attendee and UAC that a registration actually took place, members will be able to register and pay by credit card online or register online and pay by check that is mailed in with a confirmation of registration page attached.
- To further help speed up payment processing and decreasing expenses for events, the traditional “Invoice Me” option will not be offered. Rather, an individual must either register and pay by credit card on the spot or register and pay by check (using the registration confirmation as the needed paperwork to have a check processed).

Spouse Registrations

- The registration of a spouse for a general function such as a dinner or lunch must also be made and paid in advance of an event at 14 days prior to the event occurring. After that, and including at the door, the cost will increase by a small amount.

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UTAH COUNTIES INSURANCE POOL

WORKERS COMPENSATION DIVIDENDS PAID TO MEMBER COUNTIES

The Workers Compensation Fund (WCF) recently declared a dividend for all policy holders for the 2010 policy year. This includes counties participating in the UCIP Joint Purchase Program with WCF. The dividend equals five percent of the premium paid in 2010. UCIP restructured its Workers Compensation Program in 2010, utilizing its statutory authority to purchase insurance jointly for members. By purchasing workers compensation coverage from WCF on a group basis, each member enjoys a significant discount based on the total premium size of the joint policy. While the policy is provided on a joint basis, each member county is still treated much like an individual policy holder; each county has its own experience modification factor and is eligible for its own dividend. Each county also has a WCF safety representative, experienced in the area of local government employment, assigned to them. The UCIP Board of Trustees has been very pleased with the resulting savings and service this program has created for Pool members. Thanks to each participating member county for your efforts to control losses, allowing the group to qualify for additional credits.

RISK MANAGEMENT CONFERENCE – AUGUST 16-18

This annual training provides the opportunity for members to refresh their understanding of risk management principles and strategies. Techniques for uncovering sources of risks within your county using practical examples and how to effectively evaluate them are an important part of reducing loss and costs. Specific breakout sessions will be provided in the areas of law enforcement risk, public works and road department risks and general county operations risk. Members will learn basic approaches for developing, organizing and using an effective Risk Management Team within the county, hear success stories and receive the first-year results of the new Risk Awareness Program that is being piloted in several counties. Current cases, with statewide implications, will be discussed in the areas of group homes, indigent defense, contractual issues and personnel issues. Continuing Legal Education credits are available. The Risk Management Conference will be held in Cedar City at Festival Hall starting at 9:00 each morning. Watch for the UCIP mailing or visit our website for more information.

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